

# Term One 22nd February 2018



## Dear Parents and Caregivers,

We are lucky not to have had much damage from Cyclone Gita. Our hearts go out to those people in other parts of the country who have experienced severe gales and flooding. We hope that summer will return again.

### Open Door Policy

Whitikahu School operates an open door policy. If you have a concern we encourage you to come to school and discuss it with us— we can then act upon it. The best time to see teachers is before or after school; Trish may be teaching Room 1 or in other rooms working to release teachers. The best time to see her is between 8:00-8:30am; after school or check with the office for an appointment. If you have an urgent concern we will always make time to see you— your concerns are important to us. You are welcome to come into school and see programmes in action— just check with the teacher first. *If you feel this process does not meet your needs please follow the policy / procedure set out below.*

### CONCERNS AND / OR COMPLAINTS POLICY / PROCEDURE

#### Parents or Caregivers

To provide parents / caregivers with procedures to follow if they have a concern or complaint and to ensure the school responds in a clear and consistent manner.

#### Process:

1. Any concern or complaint is initially discussed with the class teacher (or Principal) at a time suitable to both that teacher and the parent / caregiver.
2. If, after seeing the class teacher, the parent / caregiver is not satisfied with the response, s/he is to contact the Principal.
3. If parents / caregivers still feel their concern or complaint has not been resolved satisfactorily, they can write a letter to the Board of Trustees.
4. Complaints against the Principal must be made in writing to the Board of Trustees Chairperson.
5. Outside agencies such as NZEI, the Ministry of Education and the Community Law Centre can be asked for advice in an effort to resolve the issue.

Procedures for parents to follow when they have a concern or complaint should be distributed annually at the beginning of each year either as part of the newsletter or in the initial parent interviews.

#### Working Bee

We need helpers on Monday 5th March to help replace the wood on the platforms in the playground. **NZ Timber have kindly donated the timber for this project —thank you so much!**

Marcus Fulton is co-ordinating this project, please give him a helping hand.

Ph: 8244495 or  
0272249252



**School closed Monday 5th March due to Teacher Only Day for our Kahui Ako (Community of Learning).**



The school is interested in entering this event. Parents enter their child online but under our school. The preferred day is **Wednesday 6th June**. More details online. Matt Clarke is organising our entries.

## Key Dates For Term 1:

**22nd February: Pool Party And Meet The Teachers**

**26th February: PTA Meeting**

**5th March: TOD Day School Closed**

**7th March: Junior Swimming Display At School**

**15th March: Pukemokemoke Visit**

**19th March: BOT Meeting**

**21st Match: Senior Swimming Sports At Huntly Pools**

**26th March: PTA Meeting / AGM**

**28th March: EWCS Sports Division A Only**

**29th March: Easter Egg Hunt**

**30th March: Good Friday**

**2nd—3rd April: Easter Break**

**5th April: Learning Conversations**

**13th April: End Of Term 1**

## Student Of The Week



**Room 1: Emmanuel Engel** *you have set an amazing standard to start 2018. Keep up the great effort.*

**Room 2: Piper Barker** *for always doing her best in class.*

**Room 3: Natalia Broomhall** *for working hard in all areas. Keep it up!*

**Room 4: Paige Wiggins** *for being so thoughtful and caring.*

We would like to welcome to Whitikahu School  
Katie Franks in Room 2 and Ruby Fuller in Room 4.



### Reminder

Keen to play Netball? Join the Orini Whitikahu club! Get your forms in tomorrow if you haven't done so, if you don't have one at home then collect from the office and fill out.

## PTA Pool Party And Meet The School Community

**Thursday 22nd February**

**6:00-8.00pm**

**Free sausage sizzle courtesy of the PTA**

**Drinks for sale**

**Meet the teachers starts at 7pm**

Teachers will outline the classroom expectations and routines.

**Everyone welcome**

### PTA MEETING

Our first PTA Meeting for the year will be held on Monday 26th February at 7pm in the staffroom. New members welcome.

### Easter Eggs—Fundraiser For Senior Camp

There will be Easter eggs available to buy this Friday with lunch orders. The money will be going towards their senior camp at Epworth in November. Please support them.

**Easter Eggs \$1.50 each**

